CARD HOLDER NOT PRESENT TRANSACTION SHEET

Transaction Date

Type of Card

Card Issuer

Name of Card Holder

Card Number

Expiry Date

Issue Number/Valid From (Where Applicable)

Card Security Code (Last 3 digits Sig. strip)

Card Holder's Contact Number

Card Holder's Billing Address & Postcode
(Address where bank/card statement sent to)

Student/Debtor Name (If Diff from Card Hold.)

Student/Debtor Number

Amount Due: Tuition Fee
            Residence Fee
            Other:

Total Fee Due